



**35<sup>th</sup>** Annual **INCOSE**  
international symposium

hybrid event

Ottawa, Canada  
July 26 - 31, 2025

## IS2025 Event Platform Guide

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# 1. Conference Platform

On this platform, you will be able to:

- browse the program,
- connect to live sessions,
- watch recorded sessions,
- navigate the sponsors' showcase.



## 2. Program

1

2 View by grids or list

3 Filter the program

4 Select the presentation

5 Add to your personal schedule

1

2 View by grids or list

3 Filter the program

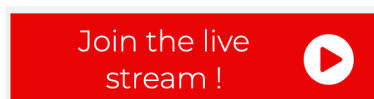
4 Select the presentation

5 Add to your personal schedule

## 2.1.How to Watch Live

Browse the program to find your session, click on it to see all details.

A countdown will be displayed until the session start.



When it is time for the live session, the countdown is replaced by a button to access the live session.

The same link appears on the top banner of the platform.

**Zoom Webinar** will be used for Plenaries and **Zoom Meeting** for all other sessions.

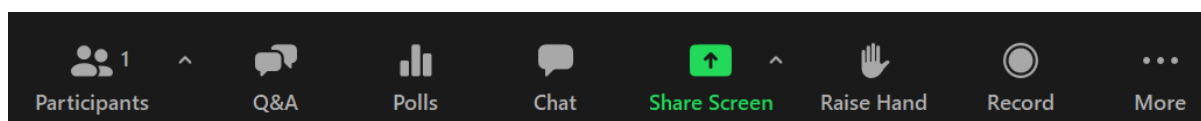
If you don't have Zoom client, you can download and configure through this url:

<https://zoom.us/support/download>

Please make sure you have the latest version to have all Zoom functionalities.

If your company doesn't allow you to install Zoom client, you can use the browser version, instead of client, but it provides less functionalities.

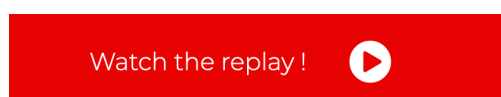
As an attendee, you will be able to watch and listen to the presentations, ask questions to the presenter through the Zoom Q&A module and Chat with all other participants.



Please note that Zoom Webinar doesn't offer the capability for attendees to speak and use the webcam.

## 2.2.How to Watch on Demand

Some sessions will be recorded. Recordings will be available within a day. To watch recorded sessions, navigate to the appropriate session in the program. In the program details, click on "Watch the replay".



You will be able to watch the replay and ask questions to the presenter asynchronously. The presenter will be notified of your question(s) and will answer as soon as he is available to do so. Answers will be visible in your Dashboard. Your Dashboard is accessible through the "Me" link on the conference home page after you have logged in to the site.

## 2.3. Presentation feedback



You will be able to rate each presentation, just as you do at in person events. Kindly rate all presentations that you view. Your feedback is useful to us, and the presenters.

Give us your feedback

Overall rating \* ☐ ☐ ☐

Presentation skills \* ☐ ☐ ☐ ☐ ☐

Scientific contribution \* ☐ ☐ ☐ ☐ ☐

Industrial relevance \* ☐ ☐ ☐ ☐ ☐

Q&A Session \* ☐ ☐ ☐ ☐ ☐

Your self assessment on this topic \*

☐ Interested ☐ Medium ☐ Expert

Comment


Submit

## 2.4. Time zone

The program is based on Eastern Daylight Time EDT (UTC/GMT - 4 hours). At the top of the program page, you will find a button to change the times to reflect your time zone.

View in your Local TimeZone

## 2.5. Favorites

You can add presentations to your favorites list by clicking on the “flag”  on the program list or in the detailed presentation. You will be able to select your favorite presentations and export them to your calendar.

## 3. Showcase

In addition to the technical program, you will be able to navigate through the sponsors’ showcase.



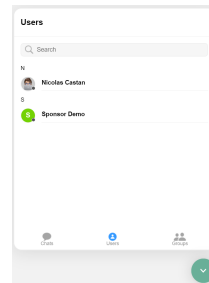
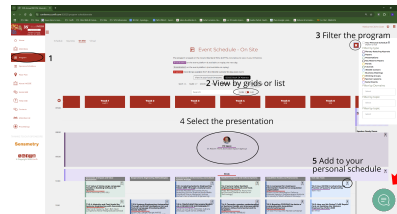
All sponsors are organizations active in systems engineering. On the virtual platform they will present their products/services through documents and videos.

## 4. Conflr Chat



Chat with other participants is enabled on the platform

You can launch the chat from the icon located at the bottom right of the screen



or on the left menu on the participant list.

## 5. Help Desk

If you have any questions regarding the event or the platform, please read the [frequently asked questions \(FAQ\)](#), or go to "Help Desk" on the platform menu to ask a question to the event team. The team will be available before and during the event to help you make the most of your virtual event experience.

## 6. Profile

Your profile information will be used only for the event and will not be shared with anyone external to the event. It will be used to identify who is asking a question.

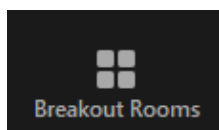
Only your profile information, and the social media information **you choose to include in your profile** will be displayed. First Name, Last Name and Company are mandatory.

**Your email is never shared.**

If you do not want to share one or more information, just remove it from your profile.

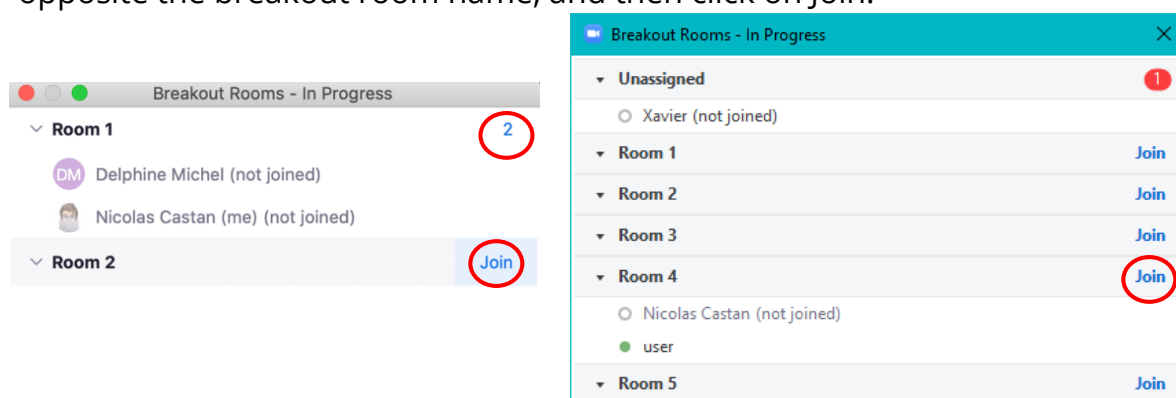
## 7. How to join a breakout room in Zoom Meeting

Click on the breakout rooms button in the tool menu at the bottom of your Zoom screen.



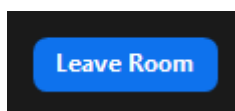
A new window opens, with the list of breakout rooms, and the name of participants in each room.

Move your mouse over the selected breakout room number of participants listed opposite the breakout room name, and then click on Join.



Using the same principle, you can move directly from one breakout room to another without going back to the main room.

To quit the breakout rooms Session, select the Leave Room button in the right-down corner of your Zoom screen.



There are two 2 options:

- **Leave Meeting:** Closes your Zoom Session and Meeting
- **Leave Breakout Room:** Brings you back to Main Session

